

**Minutes of the Regular Meeting of the Board of Managers  
Of the Two Rivers Watershed District  
Held: August 7, 2019 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, August 7, 2019 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Paul Olsonawski, Vice President Roger Anderson, Secretary Daryl Klegstad, Treasurer Joel Muir, Bruce Anderson, Rick Sikorski, and Scott Klein. None were absent.

Others present included District Administrator Dan Money, Head Technician Matt Thompson, Attorney Jeff Hane (Brink, Sobolik, Severson, Malm & Albright, P.A.), Engineers Jake Huwe & Nate Dalager (HDR Engineering), Engineer Blake Carlson (WSN Engineering), Engineer Kelly Bengtson (Kittson Co. Highway Dept.), Attorney Delray Sparby, Lonnie Davidson, Burl Peckman, Charles Peckman, Jason Manning.

A public hearing was held beginning at 8:00 a.m. on the permit appeal made by Lonnie Davidson. Minutes of the hear are attached.

The meeting was called to order at 9:16 a.m. by President Olsonawski. Olsonawski then called for any additions or corrections to the proposed meeting agenda and the regular meeting minutes from -July 10, 2019. Today's meeting agenda and the minutes of the July 10, 2019 regular meeting were approved upon a **motion** by Sikorski, **second** by Klegstad, and **unanimous vote** of the Managers.

**Treasurer's Report:**

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 8829 through 8852 and electronic funds transfers to PERA, MN Dept. of Revenue, and Electronic Federal Tax Payment System, as reported and contained within the report.

The 2020 budget was discussed. Money presented information from the past few years and a first draft for 2020. A budget hearing is required, and tax levies must be certified to the Counties prior to September 15<sup>th</sup>, 2019. The Board of Managers set the budget hearing for 8:00 a.m. on Wednesday, September 4<sup>th</sup> in the District office. Money was directed to publish the hearing notice as required by law.

The treasurer's report was then approved upon a **motion** by B. Anderson, a **second** by Klegstad, and a **unanimous vote** by the Board.

**Administrator's Report:**

District Administrator Money gave a report on the following and distributed a handout:

**Legal Ditch Report:** Money presented a spreadsheet and information regarding ditches administered by the TRWD. He reported on ditch inspections, fund balances, maintenance, beaver removal, surveys being completed, spraying for weeds and cattails, and other items.

The **KCD 21 redetermination of benefits** is proceeding. The Viewers will meet for a final time on August 12 and it is anticipated they will submit the viewers report. Once that is submitted, a

property owners report needs to be prepared and mailed out. A public hearing then needs to be scheduled and notice thereof published. Money was directed to set the hearing, prepare and mail the property owners report, and publish notice of the hearing as required by law.

**Program Report:**

*One Watershed One Plan:* 3 public kickoff meetings were held, and input was gathered from members of the public. Items now being completed are a PTMApp (a computer model to help determine sources of sediment and nutrients), finalizing the land and water resources section of the plan, compiling comments and identifying resource issues, concerns, and opportunities, and establishing measurable goals. Over the next several months the steering committee, technical advisory committee, and citizen's advisory committee will be meeting to discuss and formulate the various plan components.

*Clean Water Fund Grants:* Grant applications are being accepted by the Board of Water & Soil Resources until September 9<sup>th</sup>, 2019 for clean water funds. Discussion was held regarding sediment and water quality problems on Judicial ditch #3. Upon a **motion** by R. Anderson, **second** by Klein, and **unanimous vote** of the Managers, Money was authorized to prepare and submit a grant application on behalf of the Two Rivers Watershed District.

*Per Diem:* During the 2019 legislative session, a law was passed effective July 1 allowing for an increase in Manager per diem rates from \$75 per day to \$125 per day. Upon a **motion** by Sikorski, **second** by Klegstad, and a **6-1 vote** of the Managers, resolution 2019-01 increasing Manager per diem rates to \$125 per day, effective July 1, 2019, was approved.

*Farmstead Ring Dikes:* Money updated the Board regarding the status of a farmstead ring dike request. The owner of the property inquired about the program, and the TRWD staff surveyed the site. A dike cost estimate was prepared and Manger R. Anderson and Money met with the landowner. He is looking at options and inquired about a buyout option. A buyout would be coordinated with Kittson County. It was the opinion of the Board that the Two Rivers WD would not participate financially in a buyout, and only provide cost share for the ring dike program. No action will be taken until such time we hear back from the landowner.

*MAWD:* The MN Association of Watershed Districts is asking member districts for resolutions. These will be accepted until September 1, 2019. Also, MAWD has completed a draft strategic plan and is asking members for comments.

*Legislature:* The legislative subcommittee on Minnesota Water Policy has sent out a list of 2020 proposed legislative priorities. This was handed out and discussed with the Board. The RRWMB will attend any meetings and provide input on behalf of its member districts.

*FEMA:* A federal disaster was declared for damages from spring runoff, and costs will be 100% paid for between FEMA and the State of MN. However, FEMA personnel will not be here to inventory and approve mitigation sites until at least September. This means some work and reimbursement for expenses will not be made until they have approved the paperwork.

*Flood Storage Easements:* A landowner inquired if the TRWD would be interested in buying a flood storage easement. Brief discussion was held, and the Board indicated it is not a priority but would like to gather more information. The matter was tabled and staff will research the possibilities.

**Project Report:**

*Klondike Clean Water Retention Prj. #11:* Engineers Dalager and Huwe presented information on the re-design of the project. It was noted that over the last month, the Board of Managers and the impoundment committee have discussed the project components, looked at alternatives, and have come up with a new 2 phase alternative consisting of an 8 mile diked inlet, new dike layout following the proposed land exchange with DNR, elimination of the north outlet, retaining a west and a south outlet and associated structures and spillways, inlet structures at both laterals 6 and 8 of state ditch 72, approximate storage of 30,000 acre feet, and south diversion channels. Estimated costs are \$10 million for phase 1 and \$6.8 million for phase 2.

Money discussed the new design with regard to wetland permits, environmental assessments, dam safety permits, legal drainage ditch permits, and other permit facets. The land exchange proposal with the MN DNR was also discussed.

The Board of Managers directed HDR Engineering to proceed with detailed plans and specifications pertinent to the new 2 phase plan as presented at today's meeting. The plans will provide the basis for and are to be utilized to apply for permits necessary for the project, proceed with procurement of project funding, obtain bids, and construct the project. A Big Swamp Project Work Team will be scheduled to present the revised 2 phase plan and begin ratifying the proposed natural resources enhancements along with the flood damage reduction components.

**Permits:**

The Board acted on the following permits. The review and comments of the permit committee were carefully considered and taken into consideration. Any comments provided by members of the committee, road authorities, or affected landowners have been recorded filed with the permit documentation in the District office. Conditions, if any, are listed on the permit sent to the individual.

<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2019-10 by Committee	Deerwood Twp	Deerwood 33	improve ditch, lower clvrts	APPROVED
2019-17 by committee	Kittson Co Hwy Dept	NRR 13	replace 42"cmp w/49x33cmpa	APPROVED
2019-18	Kittson Co Hwy Dept	Norway 36	Replace 2-88"span w/ 2 boxes	APPROVED
<b>Motion</b> Muir to approve with condition the culvert is set 6" below ditch grade. Discussion regarding culvert policy and new culvert would be larger than the policy. <b>Died for lack of a second.</b>				
<b>Motion</b> Klegstad, <b>second</b> B. Anderson to approve as submitted. <b>Carried unanimously.</b>				
Findings of Fact: 1. The culvert is larger than the culvert sizing policy, however the pipe will rarely run full because the top of the pipe will be higher than field (ground) elevation. 2. Two upstream farmsteads are present, therefore the culvert policy must account for no damages. 3. The county highway engineer stated the proposed the culvert configuration will comply with state bridge funding program requirements and reduce the burden to local taxpayers.				
2019-19 by committee	St. Joseph Twp	St. Joseph 26 & 35	install 36" road center line	APPROVED
2019-20	Blawat Farms	Soler 34	ditching & lower clvrt to grade	TABLED
<b>Motion</b> Olsonawski, <b>second</b> Muir, <b>approved 6-1 vote.</b> After reconsideration, <b>Motion</b> Klein, <b>second</b> R. Anderson to rescind the permit approval and send the permit application back to the permit committee for further review, research, and recommendation. <b>Carried unanimously.</b>				
2019-21 by committee	Tim Rynning	S. Red River 25	new crossing with 18" cmp	APPROVED

2019-22	Rob Rynning	Hallock 16	crossing	NO Permit
	needed – will install same size pipes at same elevation.			
2019-23	A.J. Lundeen	Davis 5	new crossing with 36" cmp	APPROVED
	by committee			
2019-24	David Spilde	Norway 31	water appropriation - ag	APPROVED
	<b>Motion</b> Klegstad, <b>second</b> Klegstad to approve as submitted. <b>Carried unanimously.</b>			


Permit violations and other issues were reported in Moose Township section 29. The District Technician was directed to talk to the landowner to comply with restoration. The opinion of the Board was that if he fails to comply within the next month, legal action will be taken against him.

A permit violation was reported in Deer Township, Roseau County. District staff will investigate the issue.

With no other matters to come before the Board of Managers, the meeting was adjourned at 12:25 p.m.

Attest:

  
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 Daryl Klegstad, Secretary

  
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 Paul Olsonawski, President

# *Two Rivers*

## *Watershed District*

### *In Roseau, Kittson, & Marshall Counties*



*Board of Managers: President- Paul Olsonawski, V.P.- Roger Anderson, Secretary-Daryl Klegstad, Treasurer-Joel Muir, Manager-Bruce Anderson, Manager- Rick Sikorski, Manager-Scott Klein*

*Staff: Dan Money, District Administrator; Matt Thompson, Head Technician*

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*World Wide Web: [www.TwoRiversWD.com](http://www.TwoRiversWD.com)*

August 7, 2019

Motioned by Manager Sikorski, seconded by Manager Klegstad, the following resolution, numbered 2019-01, passed upon a 6-1 vote of the Board of Managers of the Two Rivers Watershed District.

#### **RESOLUTION OF THE BOARD OF MANAGERS OF THE TWO RIVERS WATERSHED DISTRICT Increasing Manager Per Diem Rate**

**WHEREAS, WHEREAS**, the Two Rivers Watershed District Board of Managers (the “Board”) has authority to regulate compensation for the Board in accordance with state law; and

**WHEREAS**, during the 2019 Minnesota Legislative Session, Minn. Stat. § 103D.315, subd. 8 was revised to increase compensation of watershed district managers from seventy five dollars (\$75) to one hundred twenty five dollars (\$125) for meetings and for performance of other necessary duties; and

**WHEREAS**, under Minn. Stat. § 645.02, an appropriation act or an act having appropriation items enacted at any session of the legislature takes effect July 1; and

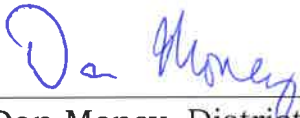
**WHEREAS**, because the act increasing compensation of watershed district managers has appropriation items, the law takes effect July 1, 2019; and

**WHEREAS**, because the effective date is July 1, 2019, the Board is permitted to increase the compensation of the managers in accordance with Minn. Stat. § 103D.315, subd. 8.

**NOW THEREFORE**, be it resolved by the Two Rivers Watershed District Board of Managers as follows:

1. Compensation for the Board will increase from **seventy five dollars (\$75)** to **one hundred twenty five dollars (\$125)** for meetings and for performance of other necessary duties in accordance with Minn. Stat. § 103D.315, subd. 8.
2. This Resolution is effective retroactive to July 1, 2019.

I certify that the above resolution was adopted by the Two Rivers Watershed District Board of Managers on Wednesday, August 7, 2019.



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Dan Money, District Administrator